

26 January 2018

Dear Year 10 Students and Parents/Caregivers

Welcome back to the 2018 Academic Year!

Please check your timetable via the Kamar portal (Details/Attendance - look at Week 3 to see a complete week). If you are missing an option on your timetable you will have the opportunity to sort this on Friday 2 February. Your mentor teacher will give you further instructions.

The start of year arrangements are as follows:

First Day of School for Year 10: Friday 2 February

All Year 10 students must be at school by 8.30 am. Please check the mentor class lists in the Technology Block and report to your mentor class in the room allocated at 8.35 am. **Full school uniform** is to be worn. You need to have your **Chromebook** with you and fully charged.

Other information:

Absences, lateness and signing in/out

Absences must be explained by a parent/caregiver. This can be done by calling 0800 GREYHIGH (0800 473944), a student bringing in a note from home or by emailing attendance@greyhigh.school.nz.

All students are required to attend mentor time on a Monday, Wednesday and Friday at 8.40 am. Students are therefore expected to be onsite by the first bell at 8.35 am. If for any reason you are late to school you need to sign in at the school office before proceeding to any class.

Students who need to leave school during the day also need to go via the school office to sign out. We will need proof of appointments before students will be allowed to leave.

Lunch Passes

Year 10 students can apply for a lunch pass which allows them to go home for lunch. Students are expected to have the pass with them and present it when asked.

Times of the school day

| Event | Time |
|---------------------|---------|
| Warning bell | 8.35 am |
| Mentor time | 8.40 |
| P1 | 8.50 |
| P2 | 9.50 |
| Break | 10.50 |
| Warning bell | 11.10 |
| P3 | 11.15 |
| P4 | 12.15 |
| Lunch | 1.15 |
| Warning bell | 2pm |
| P5 | 2.05 |
| End of day | 3.05pm |

Uniform

All students are expected to be in the correct school uniform from Friday 2 February 2018.

The Board of Trustees has set the following rules for uniform in 2018:

- Only school uniform items as defined in the table below may be worn on the school grounds
- Uniform items should be clean, tidy and worn with respect

| Year 9-11 Female | Year 9-11 Male |
|--|---|
| Charcoal Macpac softshell optional. Navy GHS jacket (pre-2017) accepted for years 10 and 11 | Charcoal Macpac softshell optional. Navy GHS jacket (pre-2017) accepted for years 10 and 11. |
| Navy V-neck jersey optional. 2017 or earlier acceptable for years 10 and 11. | Navy V-neck jersey optional. 2017 or earlier acceptable for years 10 and 11. |
| Navy V-neck cardigan optional. | |
| Pale blue short sleeve blouse. Pre-2017 white blouse acceptable for years 10 and 11. | Pale blue short sleeve shirt. Pre-2017 white polo or dress shirt acceptable for years 10 and 11. |

| | |
|---|--|
| Optional tartan (blue-green with yellow fine line) skirt to be worn at top of knee. Pre-2017 Blackwatch tartan skirts and kilts acceptable OR | Optional long trouser in dark navy (pre-2017 grey trousers accepted for Years 10 and 11) |
| Optional navy school shorts OR | Optional navy school shorts OR |
| Optional long trouser in dark navy | |
| Plain black tights or plain black socks | Plain black socks |
| Plain black shoes (any material) with flat or low heel. Note, covered-toe shoes must be work in science and technology areas. | Plain black shoes (any material) with flat or low heel. Note, covered-toe shoes must be work in science and technology areas. |

We look forward to seeing you on Friday.

Ms Stuart
Deputy Principal