

# Community Consultation & Communication

## **Rationale**

The Board wishes to have positive and effective relationships with its community. It is important that the school serves its community through being responsive to its needs and wishes. In particular it is important that the school's parent community be kept as fully informed as possible about curriculum programmes and events affecting the school so that they can participate in the life of the school.

## **Guidelines**

1. The school will provide a welcoming environment.
2. Parents will be regularly informed by a printed newsletter, an annually updated Parents' Handbook and a well maintained website.
3. Consultation and communication will be an ongoing reciprocal process.
4. The school will encourage the use of the student diary as a way for parents/caregivers and school to communicate about day-to-day information.
5. The school will ensure that its Māori Community is kept well informed about school programmes and events and is consulted in a culturally appropriate manner.
6. Meetings of the Board of Trustees will be open to the public.
7. The Board will report annually to the community.
8. The school community will be invited to participate in the strategic planning process.

## **Signed**

\_\_\_\_\_ **Chairperson**  
\_\_\_\_\_ **Date**  
\_\_\_\_\_ **Review Date**