

Education Outside the Classroom (EOTC)

Rationale

Education outside the classroom is any activity or programme of activities that involves taking students from their usual learning environment with the purpose of enhancing their social, emotional and physical development and learning.

Guidelines

1. All EOTC activities must follow the EOTC procedures (under review).
2. All EOTC activities must be approved by the Principal or person with delegated authority.
3. Staff involved in EOTC must be familiar with the school's policy and procedures.
4. Safe practices shall be followed at all times.
5. Costs to students should be kept to a minimum. Cases of financial hardship should be referred to the Guidance Counsellor for assistance.
6. Students leaving the school on any EOTC activity will observe school rules and standards of behaviour.
7. Each department or subject area is responsible for designing and running its own EOTC programmes and ensuring the relevance of these activities to their overall learning programme.
8. Professional development opportunities will be made available to all staff involved in EOTC.

Signed

_____ **Chairperson**
_____ **Date**
_____ **Review Date**