

# Greymouth High School Enrolment Form



**To enrol at Greymouth High School you must provide with this form:**

The Students Birth Certificate, Passport or Residency Permit

A signed copy of the 'Education Outside the Classroom' Form (as provided)

A signed copy of the 'Acceptable Use Policy' Form

## Students Personal Details

**What is your legal name?**

Surname

First Names

Male / Female

Please Circle

**Do you have any other names you are known by?**

E.g. Preferred Christian Names, Aliases etc

/ /

Date of Birth

**What is your Country of Citizenship?**

**What is your Ethnicity?**

E.g. Maori, New Zealand European, Pacific Is. If 'other' please name. You can name up to three if you wish.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

For Maori students, please state your iwi below:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Where do you live?** This is your physical address, and will include a house, street or rapid number.

Flat, House or Rapid Number      Street / Road Name

Suburb      Town / City

## Schooling History

**What is your mailing address?** This is a street address / Postal Box / Rural Delivery / or C/- address.

Flat, House or Rapid Number      Street / Road Name

Suburb      Town / City

First School attended at age five, or as a new entrant

\_\_\_\_\_

Name of School

\_\_\_\_\_

Town

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date Started

.....

Last School attended prior to Greymouth High School

\_\_\_\_\_

Name of School

.....

\_\_\_\_\_

NSN Number if applicable

## Siblings

Please list Name, age, and school and year level if applicable (if you require more lines, please use page 4 – thank you)


## Legal Guardians

### Caregiver student lives with:

_____ Surname	_____ First Name
_____ Home Phone Number	
_____ Cell phone Number	
_____ Email address	
_____ Relationship to student	
_____ Employer Name and Address	
_____ Work Phone Number	_____ Occupation
If you are unavailable, and we need to make contact with a carer, are we able to discuss this student with your partner? YES/NO	
_____ Partners Name	
_____ Partners Employers Name and Address	
_____ Partners Work Phone Number	_____ Occupation
_____ Partners Cell Phone Number	

### Other Legal Guardian: (not living with student)

_____ Surname	_____ First Name
_____ Home Phone Number	
_____ Cell phone Number	
_____ Email address	
_____ Relationship to student	
_____ Employer Name and Address	
_____ Work Phone Number	_____ Occupation
Should a copy of school reports be sent to the person named above? YES/NO	
If you are unavailable, and we need to make contact with a carer, are we able to discuss this student with their partner? YES/NO	
_____ Partners Name	
_____ Partners Employers Name and Address	
_____ Partners Work Phone Number	_____ Occupation
_____ Partners Cell Phone Number	

## Emergency Contact Person

We will always try to contact the carer named above first, however should we be unable to do so, we require the name of an emergency contact person that is not named above e.g. a grandparent, aunt or uncle, friend, neighbour, or another trusted person.

_____ Surname	_____ First Name	_____ Relationship to student
_____ Home Phone Number	_____ Work Phone Number	_____ Cell phone number
_____ Address		

Is this student allowed Disprin / Panadol at school?

YES / NO

Doctors Name

Dentist Name

Does this student have a medical condition?

YES / NO

Please list below

_____	_____	_____
Condition	Severity	Details of Medication
_____	_____	_____
Condition	Severity	Details of Medication
_____	_____	_____
Condition	Severity	Details of Medication
Any other medical information we may find helpful...		
_____		
_____		
_____		

**Other Information**

**Lunch Passes:**

I request a lunch pass for this student to come home for lunch

YES / NO

(Years 11, 12, and 13 require an additional form for lunch passes, available from the student office)

**Bus Transport:**

Will this student be traveling by bus?

YES / NO

**Emergency bus billet:**

Please list below, the contact details for a person in town if buses are unable to run. (Name, address, phone numbers for work and home please.)

Please circle which bus route this student will use.

Kumara / Camerons / Paroa / Cobden / Dobson /  
 Punakaiki / Blackball / Nelson Creek / Totara Flat  
 Runanga / Rotomanu / Moonlight / Bell Hill

  
  


Is there anything else we should know? For example; if the student is boarding, special needs, or language difficulties ...

## School Philosophy and Standards: Partnership

Our community has high expectations of our staff and students. To achieve the best possible learning for our students, we need to work in partnership: Board, Staff, Parents and Students. We ask parents/caregivers and the enrolling student to commit to and sign the following statement in support of the Partnership.

*"As parent/s or caregiver/s of a student at Greymouth High School, I/we accept the need for the standards of behaviour, uniform and jewellery that have been established by the Greymouth High School Board of Trustees.*

*I/we acknowledge that these standards are in place to encourage all students to achieve the highest possible level of personal success in a safe environment and therefore students are expected to be active and responsive learners, exercising a high level of self-discipline whilst respecting the rights of other learners.*

*I/we are aware that the details of the student uniform and jewellery are published in the Parents' Guide and the Student Diary and that these will be adhered to.*

*School behaviour standards are stated in the Parents' Guide, the Student Diary and in posters in many parts of the school. School routines are published in the Student Diary."*

### Privacy Act

Information contained in this form will not be released to any unauthorised person or agency (as detailed in the Privacy Act).

### Contact

Please do not hesitate to contact us if you have any enquiries or concerns.

Parent/Caregiver: _____	Student: _____
Date: _____	Date: _____

### Office Use Only:

Date of First attendance at GHS: ___/___/200__	Year Level: _____	Full Time / Part Time / AE <small>Please circle</small>
Other relevant notes:		
_____		
_____		
_____		

# Acceptable Use Policy (AUP)

Students and staff at Greymouth High School have access to web-browsing and e-mail facilities for educational purposes. The use of these facilities is seen as a privilege and not a right.

## Conditions of Use

### Ethical & Appropriate Use

I agree that I will:

1. Respect others, use appropriate language at all times and not slander or defame anyone.
2. Not disclose personal information (including my own) over the internet such as a person's real name, telephone number, address, password or credit information or any information which could be used against them.
3. Not be in possession of, send, access, or store any material, software, or files that are obscene or offensive or inappropriate.
4. Use equipment and software responsibly so as ensure that computer equipment and software files are not damaged or altered.
5. Not use the facilities to make unauthorised copies of software, files or other licensed material.
6. Not use the facilities to defraud or send false information.
7. Respect the privacy of files or communications belonging to others.
8. Not interfere with the legitimate use of the facilities, network, hardware or software.



### Access to Facilities

I agree that I will:

1. Keep passwords secret; never disclose them to anyone. Use passwords that are difficult to guess, and change a password if I suspect anyone knows it. Report any security problems to a teacher.
2. Use only my own computer identity and never use anyone else's account. Never let anyone use my account or online identity.

### Penalty

Any breach of the rules may result in a user's access being withdrawn and loss of fees already paid.

Student Name: .....

Form Class: .....

Year: .....

Student to sign: .....

Caregiver to sign: .....

Date: .....

Parents/Caregivers



## Education Outside the Classroom

During the year there are a number of occasions when students are away from the school site as classes' complete curriculum based activities; these activities include trips to History House, to Shantytown, Brunner Mine Site, or local cemetery

This is not an inclusive list, but indicates the type of event that may involve your son/daughter being away from the school grounds as part of a school-based activity.

There are also physical education runs on prescribed routes, and classes going to the gym and Civic Centre.

These activities which occur within the school day, and often within a single class period, are part of the normal teaching programme.

Some option classes may have activities that are within a day but involve the students returning to school after 3.15, and this would be advised nearer the time.

There are also sports based activities where teams travel to local sports venues or on day exchanges to Buller and Westland and information on these trips would be given nearer the dates.

For all school activities it is important that medical and any other information that may affect students in their learning is kept up to date through the school office.

**As the parent/caregiver of:**

\_\_\_\_\_

**Student Name**

**I understand the information given above**

**Parent/caregiver's name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_