Greymouth High School Board of Trustees

Smart Use of Digital Technologies Policy

Rationale

Greymouth High School is committed to creating a safe online learning environment, and to the development of our students into capable digital citizens. The Board recognises that its obligations under the National Administration Guidelines (NAG 5) extend to use of the internet and related technologies.

Technology provides significant benefits to learning and school operations. The Board considers the benefits and risks associated with technology use, including device use, when making any decisions related to the purchase or use of technology.

Greymouth High School seeks to foster a culture of successful digital citizenship in our students, staff and our wider community. We encourage everyone to take responsibility for themselves and others in their use of digital technology and online environments.

The Board is aware that preparing and supporting our students to use digital technology and online environments effectively and safely is an important part of their preparation for participating and contributing in our digital society.

In preparing our students to actively participate in the world in which they live, it is clear that their ability to participate as confident and competent digital citizens is a key skill. An important part of learning the skills, knowledge, and values that are needed, is being given the chance to experience both the opportunities and the challenges presented by technology. Importantly, to do so in a safe, secure and nurturing environment, where clear, effective guidance can be sought.

Policy Statement

1. Greymouth High School will develop and maintain procedures around the safe and responsible use of the digital technologies, school's network and systems, and the internet. These online safety procedures will recognise the value of the technology and encourage its use in teaching and learning contexts whilst minimising and managing the challenges that may be experienced by students, teachers and the wider school community.

2. Procedures must account for the safe use of devices with regard to student wellbeing, considering research-based good practice for the physiological and mental impact of ergonomics and length of use.

3. The school will consult with parents and the wider school community, as to how it intends to use digital technologies and online environments, and where possible explain how it benefits the teaching and learning process.

4. These procedures will aim to not only maintain a safer school environment, but also aim to address the need of students and other members of the school community for

opportunities to receive and participate in education and support around the safe and responsible use of digital technologies and online environments.

Monitoring of Compliance

The Board will monitor compliance with this policy through:

- The Principal's reports on Digital Safety and any changes to the Responsible Use Agreements
- The Board's own cyclic review of this policy

The Board expects that the following documents outlining management policies and procedures or practices exist in the school and are regularly reviewed by management. These documents will be available to the Board on request.

Supporting Documentation	o School Curriculum Plan o School Teaching Plan o Health and Safety Policy o Smart Use of Digital Technologies Procedure

Signed (Board Chair)	
Dated	June 2019
Review date	June 2021