

## Reporting to Students, Parents and Community on Achievement Policy



### Policy Statement

The Greymouth High School Board of Trustees believes that students, parents and the wider community are entitled to regular, valid, meaningful and useful reports on student achievement and the performance of the school.

### Reporting to Students

Research has identified quality feedback to students on their learning as highly effective in improving achievement.

- Regular, quality feedback to individual students on their learning will be given priority by teachers and monitored through the performance appraisal system.
- Teachers will follow recognised good practice guides in reporting, which will include feedback that acknowledges progress and guides students' future learning.

### Reporting to Parents/Caregivers on an individual student's achievement

Parents and caregivers are key partners with the school in the education of students. The purpose of reporting is to inform parent/caregivers' in order to support their child's learning

- Parents and caregivers will receive a full written report on their child's progress and achievement at least once a year at a time which will enable action to be taken, if necessary, to address any concerns raised within that school year
- Parents and caregivers will also be offered the opportunity to meet with their child's teachers at least once a year
- Formal reporting must be complemented by teachers' timely feedback on student learning progress, and/or concerns, to strengthen the school-home partnership and equip parents to be active supporters of their child's learning

### Reporting to the School Community

The school community are stakeholders in the school and as such deserve information to enable them to evaluate the school's performance in line with the school's vision. The Board expects that the school community can access a range of reports on different aspects of the school's performance, including an annual report on student achievement as described by the school's graduate profile.

### Monitoring of Compliance

The Board will monitor implementation and effectiveness of this policy through reports from the Principal.

Supporting Documentation	<ul style="list-style-type: none"><li>○ Reporting procedure</li><li>○ Reports to the community</li><li>○ Newsletters/website</li></ul>
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Signed (Board Chair)	
Dated	December 2017
Review date	December 2020