



Greymouth High School Board MINUTES
Wednesday, 6 September 2023
held in the Library, GHS.

Karakia Timatanga

*E te atua i runga rawa
kia tau te rangimarie, te aroha
Kia matau i tenei wa
Manaaki mai, awhina mai ki te mahi tahi
matou i roto
I te wairua o te kotahitanga mo nga
tangata tae noa atu ki awarua*

*That which is above all else let your peace
and love descend
On us at this time so that we may all work
together
In the spirit of oneness on behalf of the
people of the West Coast*

1.	Administration
1.1	Members present: Jo Newton (<i>Presiding Member</i>), Adrian Perrin-Smith-Kahl, Samantha Mortimer (<i>Principal</i>), Kiri Russell, Joe Mason (<i>Ngāti Waewae</i>), Moira Janzen, Arielle Perchig-Gibli, Raelene Johnson, via Google meet.
In attendance: Elaine Bruce (Minutes), Erin Connolly - Te Tiriti o Waitangi, Rowan Haigh, Ian Johnson.	
1.2	Prior Leave.
1.3	Apologies. Torben Fischer.
1.4	Absent. Richard Meek.
Kapahaka uniforms. Joe made a short presentation to the Board about our new Kapahaka uniforms. He explained the design to the meeting which is based on our school logo. 27 Kapahaka bodice uniforms were purchased at a cost of \$4,800 funded by GHS and the PTA. New quotes are being requested in regard to piu piu and alternative funding sources are being sought. The current piu piu are very old and there are not many.	
Moved: Jo Newton	
Seconded: Kiri Russell	
CARRIED	
1.5	Interest Register and Declaration of Interests. Nil.
1.6	Confirmation of Minutes of Previous Meeting CONFIRMED Minutes Ordinary Board Meeting Greymouth High School 2/8/2203.

Resolved that the Minutes of the Ordinary Meeting of the Greymouth High School Board held on 2/8/2023 be confirmed as a true and correct record of the meeting.

Moved: Kiri Russell	Seconded: Joe Mason
CARRIED	

1.7	Board Workplan 2023
1.8	Action List from Previous Meetings
1.9	Hyperlinked List for the Board
1.10	<p>GHS Board Code of Conduct. Te Mahau (MoE) Code of Conduct for State School Board Members. Board Code of Conduct - which took effect 21 June 2023. (These documents will be in your packs for reference).</p> <p>Sam talked to the meeting about this. We have to accept the MOE version but the Board has to decide whether to add the GHS one as well. Board members to give their views at the October meeting.</p>

2.	Strategic Discussions & Decisions - 30 mins.
2.1	<p>Erin made a presentation to the Board re Te Tiriti o Waitangi, and its further implementation at Greymouth High School. This is to build on knowledge for Board, staff, students and whānau in tikanga, te reo and mātauranga Māori. To ensure that there are opportunities for rangatahi to develop ownership of their own development, as Māori, within school led by Whaea Erin Erin Connolly.</p> <p>Erin thanked the Board for giving her at the meeting and shared a presentation of herself (attached). This is the same one that she does when meeting her students for the first time.</p> <p>She asked the question: ‘What act of kindness does your teacher show’? Being kind, what else? Students can write their thoughts on post it notes / showcase this for staff. Kiri and Erin will work with a select group of students on this.</p> <p>Hikairo Schema (for Early Childhood, Primary & Secondary) To strive to improve our practice as teachers. Walkthroughs done within school on this as well looking to see how staff are incorporating this into their teaching.</p> <p>Erin said that staff are really trying to link Māori into their everyday lessons.</p> <p>Sam explained to the meeting what Hikairo Schema was.</p> <p>Erin said that this is helping us with our use more Te Reo in school.</p> <p>Board thanked Erin for her presentation.</p>
2.2	<p>Principal’s Report - 6 September 2023.</p> <p>Key areas to note</p> <ul style="list-style-type: none"> - Meeting with John Armstrong - Leadership Advisor (On Secondment), Te Mahau Te Tai Runga re Strategic Plan. - Sam reported on her meeting with John Armstrong and was pleased that the Board had already done community consultation. He did suggest that the Board do the proper consultation of the Strategic Plan in 2024/5 for 2026. See Sam’s note in her report.

2.	Strategic Discussions & Decisions - 30 mins.
	<ul style="list-style-type: none"> - Sam is still trying to work out how we are going to report on the new NELPs. Work in progress. - Changes are happening for NCEA Level 1 for next year. Jayne is working on the 'lines' and the timetable for 2024. - Our attendance levels are improving which is good to see. Lauren Evans is doing a good job with this.
<u>Resolved</u> that the Board receives the Principal's Report 6/9/2023.	

Moved: Jo Newton	Seconded: Adrian Perrin-Smith-Kahl
CARRIED	

3.	Committees - 10 mins.
3.1	<p>Finance / Property Meeting held on: 5 September minutes were tabled at the meeting.</p> <p>The purchase of a new school van was discussed at the Finance/Property meeting in detail so that committee members were well informed. There has been a high demand throughout NZ for vans especially after the north island cyclone and the number of work vans that were lost/damaged. The prices have increased accordingly of course but the offer that has been made is the best we can get. Members felt more informed after the discussions. Van is needed by the Caretaker/Property Team.</p>
3.2	<p>Policy Review</p> <p>Next meeting: Term 4</p>

4.	<p>Resolution to Exclude the Public - Section 48, Local Government Official Information and Meetings Act 1987 (LGOIMA).</p> <p>Resolved that the Board excluded the Public from the meeting in accordance with Section 48, Local Government Information and Meetings Act 1987 at 5.45 pm.</p>																		
	<table border="1"> <thead> <tr> <th>Agenda Item #</th> <th>Minutes/report of</th> <th>General subject of each matter</th> <th>Reason for passing this resolution</th> <th>Ground(s) under section 48(1) for passing of resolution</th> <th>Particular interest or interest protected</th> </tr> </thead> <tbody> <tr> <td>3 NAG 1</td> <td>This Meeting</td> <td>Principals Report stand downs and suspensions</td> <td>Good reason to withhold existing under Section 7</td> <td>Section 48(1)a</td> <td>Protect individual rights</td> </tr> <tr> <td>3 NAG 3</td> <td>This Meeting</td> <td>Principals Report staffing</td> <td>Good reason to withhold existing under Section 7</td> <td>Section 48(1)a</td> <td>Protect individual rights</td> </tr> </tbody> </table> <p><i>The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the local Government Official Information and Meetings Act 1987 for the passing of this resolution are as above:</i></p>	Agenda Item #	Minutes/report of	General subject of each matter	Reason for passing this resolution	Ground(s) under section 48(1) for passing of resolution	Particular interest or interest protected	3 NAG 1	This Meeting	Principals Report stand downs and suspensions	Good reason to withhold existing under Section 7	Section 48(1)a	Protect individual rights	3 NAG 3	This Meeting	Principals Report staffing	Good reason to withhold existing under Section 7	Section 48(1)a	Protect individual rights
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Moved: Jo Newton	Seconded: Kiri Russell
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CARRIED	
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The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	The general subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.1	Confirmation of Confidential Minutes of Previous Meetings	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.2	Confidential Principal's Report.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.3	Report to Consider Concurrence. (To be actioned again in November).	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.4	Confidential Correspondence.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.5	Confidential Action List.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
<i>Resolved</i> that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting moved back to the open part of the meeting at 6.58pm.			

Moved: Jo Newton	Seconded: Moira Janzen
CARRIED	

Correspondence

5.1 Inwards Correspondence

YY/MM/#	Date Received	Type	From	Contents
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5.2 Outwards Correspondence

YY/MM/#	Date Sent	Type	From	Contents

6.	Meeting Closure
6.1	Meeting Review
	- What have we done that has benefited our students?
	<ul style="list-style-type: none"> • Good discussions on our suspension process. • Sam did tell the Board about the upgrade of our Behaviour Management to Relational Learning Culture . • Tournament Week - 120 students away for the week and in Greymouth.
	- What have we done in this hui in relation to our Te Tiriti o Waitangi Policy?
	<ul style="list-style-type: none"> • Report from Erin Connolly on the Hikairo Schema and the new Kapa Haka uniforms. • Kiri reported on the possibility of a gift for the end of the year for our staff. Other suggestions are welcome.

Karakia Whakamutunga

Ka whakairia te tapu Kia wātea ai te ara Kia tūruki whakataha ai Kia tūruki whakataha ai Haumi e, Hui e, Taiki e	Restrictions are moved aside So the pathway is clear To return to everyday activities
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Meeting closed at: 7.40pm.