



Greymouth High School Board MINUTES
5.00pm Tuesday 4 June 2024

Karakia Timatanga

*E te atua i runga rawa
kia tau te rangimarie, te aroha
Kia matau i tenei wa
Manaaki mai, awhina mai ki te mahi tahi
matou i roto
I te wairua o te kotahitanga mo nga
tangata tae noa atu ki awarua*

*That which is above all else let your peace
and love descend
On us at this time so that we may all work
together
In the spirit of oneness on behalf of the
people of the West Coast*

1.	Administration
1.1	Members present: Jo Newton, Samantha Mortimer (Principal), Kiri Russell, Joe Mason, Raelene Johnson, Lachlan Bull (Chair), Moira Janzen, Ryan Mackenzie.
In attendance: Elaine Bruce (Minutes), Jayne Wheeler, Erin Connolly.	
1.2	Prior Leave.
1.3	Apologies. Simon Robinson, Leevy Lancaster.
1.4	Absent.
1.5	Resignation Jo Newton formerly resigned as Board Chair, so we are now calling for nominations for this position. Call for nominations for Board Chair. Jo Newton nominated Lachlan Bull, seconded - Unanimous. Lachlan Bull declared Board Chair.

Moved: Lachlan Bull	Seconded: Kiri Russell.
CARRIED	

1.5	Interest Register and Declaration of Interests
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1.6	Confirmation of Minutes of Previous Meeting CONFIRMED Minutes Ordinary Board Meeting Greymouth High School 30/4/2024.
<p>Resolved that the Minutes of the Ordinary Meeting of the Greymouth High School Board held on 30/4/2024 be confirmed as a true and correct record of the meeting.</p>	

Moved: Jo Newton	Seconded: Kiri Russell.
CARRIED	

1.7	Board Work Plan 2024 Sam reported that everything is happening and that sometimes there are changes, with people coming to the meeting.
1.8	Action List from Previous Meetings. See at the bottom of this agenda.
1.9	Hyperlinked List for the Board
1.10	Board Jobs
1.11	Board dates <ul style="list-style-type: none"> • Wednesday 3rd July - could we change the time from 5pm to 6pm? Wednesday 4th September - could we change the date to Thursday or the following Wednesday 11th? Discussions followed. New times set and on the calendar below.

2.	Strategic Discussions & Decisions - 50 mins.
2.1	<p>Monitoring - Strategic Plan/Annual Implementation: Whaea Erin Connolly on Annual Plan Target 2.1 <i>Implement Te Tiriti o Waitangi, further. This is to build the capacity of Board, staff, students and whānau in tikanga, te reo and mātauranga Māori, and ensure that there are opportunities for rangatahi to develop ownership of their own development, as Māori, within school.</i> (Slide show attached to the minutes from Erin).</p> <p>Erin talked to the meeting about Hikairo Schema, raising Māori achievement at GHS.</p> <ul style="list-style-type: none"> • 122 students at GHS identify as of Maori descent. • Currently we are focussing on Rangatiratanga. 'Walk throughs' in classes around this. • Use of Karakia before our lunch each day. • Within the Hikairo Schema there are very clear steps that can help teachers. • Jayne said that on a whole, she is seeing more students engaging in the Karakia. • Our Year 9s have really picked up on it, Karakia/Waiata well. • GHS has quite a lot of staff from overseas so getting them using Te Reo takes time but Erin said that they are picking it up really quickly. • There are some staff who take courses out of school which is good. • Raelene suggested teaching students a phrase a week. Erin said that she will look into that. • Use of a slide show at the beginning of the year to explain Karakia; it's not religious. • Joe said that Karakia is about doing things and acknowledging the things we have done. <p>Erin left the meeting at 5.15pm.</p>

2.2	<p>Hautu (10 minutes) - Discussion.</p> <p>Jo reported that she looked at what everyone had written up. What's our current reality? How might we know that we have got there? Hautu is now out of date as per Jo's conversation with NZSBA today. Poutama Reo Leaders Guide ERO 2022 - looked at this briefly How do we know if we are implementing Te Tiriti o Waitangi? Hikairo Schema is more practical but the learning never ends. At the next meeting discuss, 'how we are meeting Strategic Goal 2 "To ensure that Māori students can enjoy success as Māori" . Sam said that we have 25 hours to work with Ariana Stevens for the rest of 2024 and re-look at our surveys; what can give us the next steps? The surveys are and will be very helpful to us What is going to be useful for us to make the most traction using the surveys?. Last ERO report was in 2023. Will be back sometime, 2026? How can we get good quantitative data? Kiri is interviewing students which is great qualitative data Weekly Notes are split into Ethnicity in the board report.</p>
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2.3	<p>Principal's Report - 4 June.</p> <p>Key points to note:</p> <ul style="list-style-type: none"> ● Please read the Annual Report for 2023. This has now been uploaded to the Secure Data Portal for the MOE and will be added to our website. Just waiting for the audit to come back from the Auditor. ● Meeting held with Scott Bermington which was really informative about the Strategic and Annual Plan ● Link is available at the bottom of Sam's report. ● Careers. Sam is working with John De Goldi (Page 16/17) and Jacinda McBride. ● Question re Maori referrals. Sam explained to Lachlan how the referral system works. ● Sam reported on a really good presentation from Whaea Annie Breeze today at Accord Day. ● Currently working to speed up the referral process so things are resolved at a more timely pace.
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Resolved that the Board receives the Principal's Report 04/06/2024.

Moved: <i>Kiri Russell</i>	Seconded: <i>Raelene Johnson</i>
CARRIED	

3.	Committees - 10 mins
3.1	<p>Finance / Property - Minutes for Approval - Tuesday 28 May.</p> <ul style="list-style-type: none"> ● Science & Social Sciences work is progressing well. ● MOE Special Needs Fence - Council have declined to sign off consent this despite it being built to their issued consent. It is a problematic process and ongoing discussions with Grey DC are happening. They are undertaking a review of their processes in regard to the consent being issued originally and whether they have any liability. We believe they do. Ongoing work with Logic Group (project managers) around possible solutions. ● April Finance/Property meeting. Noted, that these minutes are accepted and received.

3.2	<p>Policy Review. <u>13th May 2024.</u></p> <ul style="list-style-type: none"> SchoolDocs is really good to use. Looked at Employer Responsibility and Appraisal of our non-teaching staff. Non-teaching staff will have their appraisals finished before the end of Term 2.
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Moved: Jo Newton	Seconded: Moira Jansen
CARRIED	

4.	<p>Public Excluded - 20 mins @ 6.53pm Resolution to Exclude the Public - Section 48, Local Government Official Information and Meetings Act 1987 (LGOIMA). Resolved that the Board excluded the Public from the meeting in accordance with Section 48, Local Government Information and Meetings Act 1987 at 6.25pm..</p>
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Moved: Lachlan Bull	Seconded: Jo Newton
CARRIED	

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	The general subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.1	Confirmation of Confidential Minutes of Previous Meetings	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.2	Confidential Principal's Report.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.3	Report to Consider: <i>Concurrence. (To be actioned again in November).</i>	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.4	Confidential Correspondence.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)
1.5	Confidential Action List.	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48(1)(a)

Resolved that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting moved back to the open part of the meeting at **6.40pm.**

Moved: Joe Mason	Seconded: Raelene Johnson
CARRIED	

Correspondence

5.1 Inwards Correspondence

YY/MM/#	Date Received	Type	From	Contents

5.2 Outwards Correspondence

YY/MM/#	Date Sent	Type		From	Contents

ANY OTHER BUSINESS

- School Ball. Board members are welcome to come but not compulsory. It's an open invitation.
- Conference. Joe thanked the Board for the opportunity to go to the Annual Conference in Wellington.

KEY DATES for Board members. We will update this list for each Board meeting.

Wednesday 3 July	Board meeting, 5.00-7.00pm in the Library.
Wednesday 7 August	Board meeting, 5.00-7.00pm in the Library.
Wednesday 11 September	Board meeting, 5.00-7.00pm in the Library.
Thursday 17 October	Senior Parent Teacher Evening, 4.00 - 7.00pm, Tech Block.
Tuesday 29 October	Board meeting, 5.00-7.00pm in the Library.
Wednesday 30 October	Senior Prizegiving, 7.00-9.00pm, Coxon Hall.
Friday 8 November	WCTA Prizegiving.
Thursday 28 November	Leavers Dinner 6.30 to 8.30
Wednesday 4 December	Board meeting & Dinner. Venue to be confirmed.
Thursday 12 December	Junior Prizegiving, 9.00-11.00am.

6.	Meeting Closure
6.1	Meeting Review
	<ul style="list-style-type: none"> - What have we done that has benefited our students? <ul style="list-style-type: none"> - Really good presentation from Erin Connolly on Hikairo Schema. - Hautu update. - Keeping our school open.
	<ul style="list-style-type: none"> - What have we done in this hui in relation to our Te Tiriti o Waitangi Policy? <ul style="list-style-type: none"> - Hautu conversation. - Poutama Reo discussion

Karakia Whakamutunga

Ka whakairia te tapu Kia wātea ai te ara Kia tūruki whakataha ai Kia tūruki whakataha ai Haumi e, Hui e, Taiki e	Restrictions are moved aside So the pathway is clear To return to everyday activities
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Meeting closed at: 6.50pm.

Date of next Board meeting: Wednesday 3 July @ 6.30pm.

Action List from Minutes

Action Item	Action to be taken	Date	Person Responsible for Action	Current Update	Current Status
1.					
2.					

KEY for Action List

RED = Completed.

AMBER = Pending.

GREEN = New and needs following up.

Signed: _____



Date: _____

3/7/24